



CLEANABLE



CAPABILITY STATEMENT

June 2022



Cleanable Property Maintenance Services

Cleanable Property Maintenance Service (Cleanable) is a commercial cleaning and property maintenance social enterprise providing sustainable, paid employment to people facing barriers to employment.

We specialise in commercial office cleaning, litter collection and park maintenance and labour hire services. Our staff are trained to the highest standards and regular inspections and ongoing upskilling ensures our customers' expectations are exceeded.

Created by Westgate Community Initiatives Group Ltd (WCIG) in 2005, Cleanable supports its employees to learn new skills and reach their personal and employment goals. Cleanable work teams are constructed of a blended work force of open and supported employees.

As a certified Social Enterprise by Social Traders, Cleanable can guarantee all profits are returned to the community through employment, training and upskilling.

Our services

Commercial Office Cleaning

- ✓ Sweeping, vacuuming and mopping all types of flooring
- ✓ Dusting and detailing desks and other office furniture
- ✓ Toilet and restroom cleaning
- ✓ Cleaning internal and external windows
- ✓ Rubbish office waste collection and removal
- ✓ Kitchen cleaning including dishwashers and coffee machines
- ✓ Specialised "touchpoint" cleaning of doors, handles, photocopiers and desks etc

Peggy & Labour Hire Services

Cleanable can provide peggy services for the construction and commercial worksites. We hold a Victorian Labour Hire Licence, and all staff hold up to date criminal checks and white card. Services include:

- ✓ Lunch room (cribb hut) cleaning
- ✓ Toilet and office cleaning
- ✓ Touch point cleaning
- ✓ Rubbish and recycling
- ✓ Talk to us if you have any special requests

External Building & Grounds Cleaning

- ✓ Litter pick up and removal
- ✓ Graffiti removal
- ✓ Pressure washing
- ✓ Window cleaning

Complementary Services

Cleanable can also supply a large range of hygiene products and services. These include toilet paper, disposable hand towels, soaps, sanitary disposal units, air fresheners, soap dispensers etc.

We can deliver on a regular basis or orders as required. You can also talk to us about installation and servicing of restroom equipment.

Quality Management

Westgate Community Initiative Group Ltd (WCIG) for which Cleanable is a part of holds an ISO9001 certification. We undergo a number of internal and external audits on a scheduled basis.



To manage our risk and strategy compliance we utilise CAMMS management system and a dedicated Quality Team and WCIG ensures all feedback is managed in a professional, systematic approach.

Cleanable is proud to offer a dedicated Manager and Operations Supervisor who are tasked to provide regular inspections and provide any feedback or additional training to staff. We will complete regular Quality Inspections that are specifically based to your site specifications and expectations.

Risk Mitigation

Cleanable uses the following processes to ensure risk is mitigated on site:

- Initial staff training and site sign off (including Site Risk Assessment and SWMS procedures)
- Ensuring all staff undergo site specific induction training
- Safe Work Method Statements (SWMS) for commercial cleaning and grounds maintenance
- Chemical Risk Assessments
- Site specific information/communication book
- Regular toolbox meetings and onsite training of staff
- Camms integration into all policy and procedures.

Insurance

WCIG holds a current Work Cover Policy and a \$20M Public Liability & Professional Indemnity Insurance Policies. These policies are available on request.

Health & Safety

All Cleanable staff are required to complete regular staff meeting regarding WH&S and all work safe procedures Cleanable provides all SDS for all chemicals and equipment used on site and all relevant signage related to WH&S and working safely including emergency contacts.

Other relevant information:

- ✓ **Health & Safety Representatives** appointed across Cleanable and WCIG
- ✓ **Labour Hire Licence** – VICLHL03077
- ✓ **Quality Management Systems:** ISO9001:2015 Certified
- ✓ **Police Check** – all staff employed by WCIG and Cleanable are subject to initial and ongoing police checks
- ✓ **Working with Children Check** – all staff employed by Cleanable will be required to hold a valid Working with Children card.
- ✓ **Mental Health First Aid Certificate** – all Team Leaders and staff working with supported workers undergo Mental Health First Aid Training
- ✓ **Site Specific Induction** – all staff including Cleanable Manager and Supervisors will attend any required site-specific induction courses
- ✓ **Safe Work Method Statements** – available for each site



Social Impact

Cleanable is part of Westgate Community Initiatives Group Ltd (WCIG), a community based not-for-profit organisation committed to improving lives through practical responses to unemployment and disadvantage.



We are a certified Social Enterprise by Social Traders and can provide any reporting your business needs for social procurement targets, corporate social responsibility or staff engagement strategies. Please let us know how we can assist your business make a positive impact in your community.



WCIG's programs focus on assisting people to make positive changes in their lives. We deliver employment, disability, youth and training programs through an established network of community organisations, allied health services, employers, community groups and other businesses. Our network enables us to provide the most holistic approach possible to assist people to reach their goals.

See our up-to-date Social Impact Reporting located on our website cleanable.com.au

Cleanable Environmental Policy

Cleanable understands the importance of the environment to current and future community well-being and is committed to environmental responsibility. As a provider of cleaning services, Cleanable recognises that our work may pose a risk to the environment. Cleanable therefore tailors our cleaning methodologies to eliminate, or reduce as far as is reasonably practicable, adverse effects to the environment in all work undertakings.

We meet this commitment through the implementation of green procedures, education of employees and management and continuous improvement of environmental work practices.

Cleanable will review our policies and procedures within a three-year period, or as required to ensure compliance with the Environmental Protection Act 1970, the AS/NZ 14001 standard, and all other relevant legislation.

Ongoing training ensures that our employees are educated in environmental issues affecting their day to day work activities and will be supported in upholding environmental responsibilities in their work. We ensure workplace measures reduce our carbon footprint wherever possible.

Cleanable acknowledges the harm to the environment that may result from improper waste disposal, and therefore will implement work practices to ensure waste is disposed of appropriately and we leave our work sites in clean and green condition.



Examples of Contracted Work

Cleanable hold a number of contracts throughout the western suburbs and greater Melbourne area ranging from commercial and office cleaning, litter collection, gardening and building maintenance.

Please find below examples of current work. We are more than happy to provide additional information if required.

Company	Hume City Council
Name of project location	Various parks and reserves in Hume City Council region
Description of works undertaken	Safe and effective cleaning service of specified reserves in the Hume Council area. This includes the collection and disposing of rubbish, cleaning of bins and other park equipment.
Project period	2014 – ongoing
Project Value	\$540,000 pa

Company	Brookfield Global Integrated Solutions (BGIS)
Name of project location	Casey Hospital
Description of works undertaken	Cleaning of hospital grounds and entrance ways. Picking up of litter across the site and carparks. Emptying bins and other receptacles. Pressure washing walkways, signage and windows.
Project period	2020-2023
Project Value	\$170,000

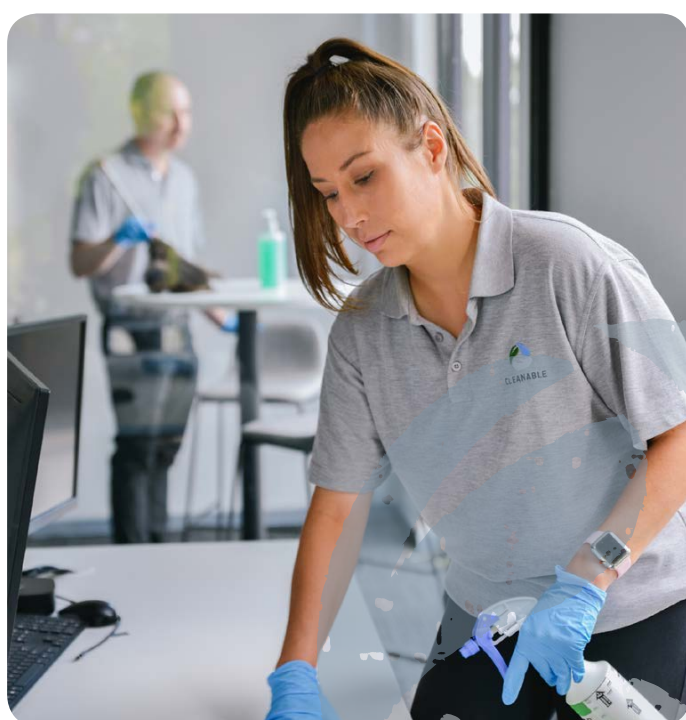
Company	CHP Management
Name of project location	Metro West Shopping Centre
Description of works undertaken	Daily cleaning of MetroWest Shopping Centre (Footscray). This includes all internal and external building, litter removal, glass and window cleaning, toilets and buffing of floors. Adhoc maintenance as required.
Project period	2016 – ongoing
Project Value	\$375,000 pa

Company	Western Program Alliance
Name of project location	Level Crossing Removal Cleaning Projects (Various)
Description of works undertaken	Daily cleaning of demountable offices and staff facilities of WPA sites across the Western Suburbs. Sites include: Williamstown, Williamstown North, Werribee and Wyndham Vale
Project period	June 2020 – Ongoing
Project Value	Variable

Company	Djerriwarrh Health Service (Western Health)
Name of project location	Sunshine & Melton Offices
Description of works undertaken	Daily cleaning of offices and staff facilities at sites in Sunshine and Melton.
Project period	2017 - ongoing
Project Value	\$110,000 pa

Company	McConnell Dowell
Name of project location	Port Melbourne – Lorimer Street
Description of works undertaken	Daily cleaning of offices and staff facilities at Werribee Street Level Crossing Removal.
Project period	July 2022 - Ongoing
Project Value	\$90,000 pa

Company	John Holland – Melbourne Water
Name of project location	Various Melbourne Water Sites
Description of works undertaken	Daily cleaning of demountable offices and staff facilities at various sites
Project period	May 2021 – Ongoing
Project Value	Variable





For more information or to discuss engaging Cleanable for your organisation, please contact:

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Cleanable is proud to be part of Westgate Community Initiatives Group Ltd

